1 For Speakers

- Presentation time for Oral session is 15 minutes (10 minutes for presentation and 5 minutes for discussion).

- Presenters are required to follow the chair's instructions and be on time.

1.1 Onsite Presentation

- Speakers are kindly requested to come to PC Center, "conference room 21F", 30 minutes prior to your presentation.

- If you use Mac, or your presentation contains video, please bring your own laptop.

  ✧ Please bring your own AC adapter.

- If you bring media, please bring a USB flash drive or CD-R (non-packet format). Slides must be prepared in PPT for Windows.

- Wearing masks when speaking is voluntary.

1.2 Notes on the preparation of your presentation slides

- Please specify a display area aspect ratio of 16:9 for the pages of your presentation.

- Slides should be prepared in English.

1.3 Registration

- Registration is required for all participants including speakers. If you do not register, participation certificate will not be issued even if you participate.

1.4 Other Notes

- The speaker is responsible for the copyrights of their presentation slides. Sendai Conference 2024 is not responsible for any problems related to copyrights.

2 For Chairs

2.1 Questions

· Questioners will raise their hands and they will ask questions from a stand microphone.

2.2 Onsite Participation

· Please be seated in the "Speaker' Seats" located in the front row of the conference hall "hall 21C" at least 10 minutes prior of your session.

· Wearing masks when speaking is voluntary.

2.3 Registration

· Registration is required for all participants including chairs. If you do not register, participation certificate will not be issued even if you participate.